

Arthur Ford Home and School Meeting Minutes

March 1, 2021

Virtual Meeting

In Attendance:

Kim Seguin, Lana-Lisa Coombs-Jackman, Katharine Draper-Quinn, Erin Twist, Gail Naraine, Tammi Robertson, Jamie Gorham, Mark Dancy, Cheryl Dancy, Leigh Anne Ozyer, Christen Boundikis, Deanna Perks, Damon Simpson, Rebecca Terry, Tina Grozelle, Alba Lopez, Bonnie Weitzel, Brittany Hopkins, Montea Sherritt, Michelle Langdon, Melissa Morenz, Ian Morenz, Simon Ly, John Kemp, Ashley Matatall, Anhar Qasem, Christine Naraine, Gayle Milne, Diane Lewis, Samia Sewid, Sheila Jones, Terry Jones, Kristi Hewerdine, Renate Edwards, Kerby Waud

Time in: 7:30

1) Approval of the Agenda

Motion to Approve – Tammi Robertson

Second – Deanna Perks

Approved

2) Approval of the Minutes from February 2021

Motion to Approve – Gail Naraine

Second – Katharine Draper-Quinn

Approved

3) No conflicts declared

4) Guest Speakers – Sarah Thompson OFHSA President, Laura Gonzalez TVCHA President

- Sarah and Laura are attending the meeting to explain Robert's Rules
- A "cheat sheet" and quick points to be emailed out to attendees (Update – emailed on Friday, March 5, 2021)
- A main motion is how you get something discussed and "on the table." A motion must have someone who seconds the motion
- Amending a motion - To amend you can say "may I offer a friendly amendment"
- You can refer to a committee to investigate further and bring back to the table.
- Debates can be limited. You can say "I move to limit debate to 10 min (etc.)." Any member can propose this
- You can ask permission to withdraw a motion
- Always remember what the purpose of the group is and why you are there
- Voting gives members a voice

- Bylaws are more difficult to change however “Standing Rules and Best Practices” are things that can change as need arises
- The chair does vote but only if their vote is needed to break a tie because their job is to facilitate
- Quorum is the amount of people needed at a meeting to vote. This is 14 for us (6 exec members, 6 non exec plus 2)
- You can discuss without Quorum but not vote
- OFHSA does have an electronic guidelines document but it was created prior to the pandemic
- Sarah Thompson can be reached at president@ofhsa.ca and Laura Gonzalez can be reached at lauratvchsa@gmail.com

5) Treasurer’s Report

- Balance in account \$13751.42
- Spending not processed is \$3046.02
- Available for spending \$4335.40
- Grad \$1177, buffer \$2000, playground \$3193.00

Motion to Approve – Simon Ly

Second – Tina Grozelle

Approved

6) 2020-2021 Planning and Updates

- All the Conflict of Interest recommendations have been actioned
- Neighbourhood parent membership drive will continue to be a focus. The equity committee will also look at this.
- An alternate decision-making model is already in Robert’s Rules

Budget Subcommittee Update

- Looking at doing another COVID budget
- The next meeting will include an ideal budget compared to a COVID budget
- Subcommittee will also be reviewing that the current budget line description matches the current needs
- The last meeting will be looking at the budget amounts

Equity Subcommittee Update

- The subcommittee will include information on equity. What does equity vs inequity look like at our school?

Bylaw Subcommittee Update

- The bylaws will not be changed (based on advice from OFHSA) but instead “Standing Rules and Best Practices” will be the focus of the sub-committee for review

- Changing Bylaws is more difficult to do as the Home and School cannot change it unless it goes through an OFHSA approval process where it has to be reviewed and approved by OFHSA. (refer to OFSHA Association Bylaw guideline)
- As per the recommendations from OFHSA, “Standing Rules and Best Practices” will be created Instead of changing the Bylaws.
- “Standing Rules and Best Practices” can be amended going forward as need arises
- The bylaws will be provided to committee members prior to the April 19, 2021 meeting (Update – emailed on Friday, March 5, 2021)

Communication Update

- For the April 2021 Home and School Newsletter we are going to do a membership participation newsletter
- Looking for member input on why you enjoy Home and School and why you joined. Please email any responses to afhomeandschool@gmail.com
- The newsletter will also talk about the welcome package which will include bylaws, vision, what we do, and mission statement
- We are looking at the possibility of the buddy system for new members.

Vote to change date of next meeting to Tuesday, April 6, 2021 due to school closure on the Monday - Vote passed.

Motion to Adjourn – Simon Ly

Second – Jamie Gorham

Passed.

Time out: 9:00

Next meeting April 6, 2021 at 7:30pm (after School Council meeting). Virtually.

Next AGM May 3, 2021 and AGM Minutes September 21, 2020 to be approved at that meeting