

**Arthur Ford Home and School Meeting**

**January 10, 2022**

**Virtual Meeting**

**In Attendance:**

Kim Seguin, Erin Twist, Lana-Lisa Coombs-Jackman, Gail Naraine, Katharine Draper-Quinn, Deanna Perks, Marissa Baran, Josh Baran, Rebecca Terry, Michelle Payne, Kevin Payne, Michelle Langdon, Alexis Bilyea, Hillary Callowhill, James Callowhill, Montea Sherritt, Cory Sherritt, Mark Dancey, Cheryl Dancey, Damon Simpson, , Robin Neal, Ian Morenz, Melissa Morenz, Karsten Weitzel, Anhar Qasem, Meg Jarvis, Al Jarvis, Sarah Kelly, Micheala Jackman, Jamie Gorham, Gayle Milne, Tim Bonello, Renate Edwards

**Time In: 7:25**

**1) Approval of the Agenda**

**Motion to Approve – Mark Dancey**

**Second – Erin Twist**

**Approved**

**2) Approval of Minutes from December 2021**

**Motion to Approve – Deanna Perks**

**Second – Michelle Langdon**

**Approved**

**3) No conflicts declared**

**4) Treasurer's Report**

Current balance is \$10946.24

Available to commit - \$1691.57 (not including \$2000 buffer)

- The graduation dollars that Home and School is holding (Grad June 2020) can now be spent. These funds can be spent on spirit wear for graduates, tree planting, a bench, logo painting, etc.
- This group believes that the funds should go this year's graduates since we cannot fundraise. Mr. Bonello will confirm if these funds can go this year's graduates

## **Motion to approve the financial report – Mark Dancey**

**Second – Deanna Perks**

**Approved**

### **5) Planning and Updates**

#### **a) Equity Subcommittee – Review/Approval of Recommendations 4 & 5**

##### **Recommendation 4**

Arthur Ford Home and School Association and School Council use a thoughtful, transparent, and strategic process in establishing budget process and fundraising plans for the year. This process should be considerate of the unique socioeconomic, cultural, and programmatic diversity of Arthur Ford Public School and its community. We recognize that financial differences between programs can foster inequity at the school. The budget is an opportunity to address issues of inequity in the school when possible and inequality when necessary.

##### **How this is being actioned:**

- Consistent approach on transparency where Home and School (and School Council) are transparent to Whole School. For example, financial reports are posted on the school's website and brought forward every month at meetings for review and approval by members.
- Consistent approach on transparency, where Home and School (and School Council) are transparent with various Parent Groups. For example, invite other Parent Groups to meetings, collaborate with other parent committees for opportunities where we can work together (i.e. Nature Park Whole Committee with Penny Lane or fundraising committees etc.).
- Budget Sub-Committee and Home and School members for 2021/2022 have reviewed and approved the 2021/2022 Annual Budget and Caveats. Moving forward this will be also be done the same way for 2022/2023 financials.
- 2021/2022 Annual Budget includes categories, notes on what each category entails, and anticipated budget cost. Caveats further explain criteria and guidelines for various budget lines to keep in mind and to address equity on how the money is to be utilized.
- When fundraising transparent on where the money is going by identifying a main reason and a secondary reason for what the money is being raised for (requested school needs).
- Bringing forward all request for funds to members for review and approval this ensure that they have a voice on how monies spent and how it can aligns with the requested school needs keeping in mind the need and looking at ways to connect the equity to the need.
- When possible look at ways that opportunities can align with our equity statement, with our mission, vision, and values.

##### **Recommendation 5**

Arthur Ford Home and School Association and School Council use their positions within the school to ensure that family socioeconomic status does not affect a family's educational and

social experience at Arthur Ford Public School, their ability to fully engage in school events or opportunities at Arthur Ford Public School.

**How this is being actioned:**

- Consistently communicate opportunities and events to the whole school. This is done via Home and School monthly newsletters, Arthur Ford school newsletters, school messenger, weekly updates, Facebook page and hardcopy (when requested).
- School Council purchased 2 laptops in 2020/2021 for families to utilize for meetings and other school related events.
- Provide opportunities to the whole school when possible. Families can decide how they want to utilize the opportunity provided.
- Work with school administration and building caveats into the budget. This allows on how events and opportunities can be provided to whole school (when and where possible). For example, field trips have a caveat in the budget where there is a guideline and process for how field trip funds are spent in the budget.
- Opportunities and events that would positively affect the whole school are communicated to Home and School or School Council for discussion and support via monthly meetings.
- When possible if there is an opportunity or event look at ways to ensure it is affordable for the whole school. For example, "Spirit Wear" it is not done as a fundraiser but as an opportunity for families to get Arthur Ford gear at affordable prices. When there is pizza lunch (or similar events like this) we work with school administration on where we can support families in need.
- When possible look at ways that opportunities can align with our equity statement, with our mission, vision, and values.

**Motion to approve the recommendations – Michelle Langdon**

**Second – Gail Naraine**

**None opposed**

**Approved**

**b) Budget Subcommittee**

- The budget subcommittee will be starting shortly. The time commitment is 3 meetings. The information will be presented at our AGM. Please email [afhomeandschool@gmail.com](mailto:afhomeandschool@gmail.com) if interested.

**c) Fundraising**

- We do not currently have a fundraising committee. If you are interested in running fundraising, or have ideas, please notify the executive team.
- Hot lunch is not able to run right now.
- The final approvals for FLIPGIVE are being completed. FLIPGIVE should be running in the next couple of weeks.

**6) New Business**

**a) Request for funds**

- i) \$200 for treats for students for a successful food drive – deferred
- ii) \$200 was previously approved for Ms. Bebee for online music registration. The actual cost is \$215.20.

**Motion to approve the additional \$15.20 for Ms. Bebee's online music registration – Kim Seguin**

**Second – Michelle Langdon**

**Approved**

**Motion To adjourn – Gail Naraine**

**Second – Kim Seguin**

**Time out – 8:50**

**Next meeting is Monday, February 7, 2022, virtually, at 7:30 or immediately following School Council**